



KALNA MUNICIPALITY

Kalna, Purba Bardhaman, Pin-713409

E-Mail:- ckm.kalna@gmail.com

Memo No: 15/PM-POSHAN

Date: 28/04/2025

NOTICE **for** **WALK-IN-INTERVIEW**

A walk-in-Interview will be held on **02/06/2025** for engagement of 1 (One) **Municipality Level Assistant Accountant** for monitoring and maintenance of Accounts related to PM-POSHAN Scheme (erstwhile Cooked Mid-Day Meal Programme), purely on contract basis for a period of one year and that will be extended on account of performance up to attaining the age of 65 years. The applicant must be a retired staff with minimum five years experience of Accounts work in Govt. Offices. Age should not be above 65 (Sixty Five) years as on date of publishing of this notice. The intending candidates may appear before the Selection Committee on the date as shown below along with self-attested photocopy of each relevant document. Please bring the original documents with a recent colour passport size photograph for verification by the Selection Committee on the date of interview. The Candidate has to produce a Medical Fitness Certificate issued from Government Hospital at the time of interview. Computer and typing test is to be conducted on the day of interview. Total marks in Interview will be 40. Subject-wise marks distribution in the interview will be as follows:

Computer Literacy (10 Marks)	Overall idea relating to Govt. Programme (15 Marks)	Interview (15 Marks)	Total (40 Marks)
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For more information candidates may contact to the Office of the Sub-Divisional Officer, Kalna & Office of the Chairman, Kalna Municipality, Purba Bardhaman.

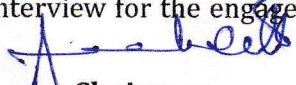
Documents to be submitted:- Application Form (attach herewith) to be submitted on the date of interview along with the following documents: (1) Proof of Date of Birth, (2) PPO / Pension documents, (3) Proof of Educational Qualification, (4) Proof of address (EPIC/Aadhar), (5) Experience Certificate issued from competent authority, (6) Medical Fitness Certificate issued from Govt. Hospital.

Sl. No.	Name of the Post	Mode of Recruitment	No. of Vacant Post	Consolidated Contractual Remuneration	Date & Time of Interview	Place of Interview
1	Municipality Level Assistant Accountant - PM-POSHAN Scheme (erstwhile CMDMP)	On contract from retired staff with minimum five years' experience of Accounts work in Govt. Offices. Age should not be above 65 years as on date of publishing of this notice as per Memo No. 428-SE(Estt.)/4P-1/10, Dated, the 25 th March, 2010 of the Joint Secretary, Govt. of West Bengal.	01 (One)	Rs. 11,000.00/- (Rupees Eleven Thousand) p.m. or difference between last basic pay drawn and pension whichever is less as per Memo No. 209(21)-ES(CMDMP)/ESTT-07/2012, Dated. 25/04/2013 of the Project Director, CMDMP, School Education Department Govt. of West Bengal.	02.06.2025 Time: 12:00 noon Reporting Time: 11:00 a.m	Minority Meeting Hall, Office of the Sub-Divisional Officer, Kalna, Purba Bardhaman.

The Selection will be made by Municipality Level Selection Committee. Order and decision of the Committee for selection shall be final.

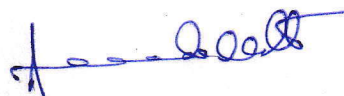
No TA/DA is admissible for appearing to the Walk-in-Interview for the engagement in the said post.




Chairman
of Selection Committee
&
Chairman
Kalna Municipality
Chairman

Copy forwarded for information and taking necessary action to:

1. The Additional District Magistrate (Edn.), Purba Bardhaman.
- 2-5. The Sub-Divisional Officer, Bardhaman Sadar North/Bardhaman Sadar South/Kalna/Katwa, Purba Bardhaman.
6. The Officer-in-Charge, PM-POSHAN, Purba Bardhaman.
7. The DIO, N.I.C, Purba Bardhaman with a request for upload the notice in the District website for wide publicity.
8. The Sub-Divisional Information & Cultural Officer, Kalna, Purba Bardhaman for wide publicity.
- 9-32. All..... B.D.O's of Purba Bardhaman for wide publicity.
33. The Sub-Inspector of Schools, Kalna East Circle, Kalna, Purba Bardhaman.
34. C.A to District Magistrate, Purba Bardhaman for kind perusal of the District Magistrate, Purba Bardhaman.
35. The Notice Board of this office / other Govt. Offices for wide publication.
36. The Head Clerk, Kalna Municipality for keeping file.



**Chairman
of Selection Committee
&
Chairman
Kalna Municipality
Chairman
Kalna Municipality**

APPLICATION FORM

Application for the post of Assistant Accountant under PM-POSHAN Scheme (erstwhile Cooked Mid-Day Meal Programme) for Kalna Municipality

To
The Chairman,
Kalna Municipality,
Kalna, Purba Bardhaman

Affix your
recent
passport size
colour
photograph
(Self Attested)

Sir,

With reference to your advertisement vide Memo No..... Dated
..... I would like to request you to consider my application as a candidate for
contractual appointment to the post of Assistant Accountant in your Municipality. My particulars
are given below:

1. Name of Candidate (In Block Letter) :
2. Father's / Husband's Name:
3. Present address:
.....
4. Permanent address:
.....
5. Mobile No:
6. Date of Birth (dd/mm/yyyy): 7. Age as on 28/04/2025:
8. Sex (M/F): 9. Caste (Gen/SC/ST/OBC-A/OBC-B/EWS):
10. Educational Qualification:
11. P.P.O No:
12. Last Pay Scale:
13. Experience:
.....
14. Post hold at the time of retirement:

I do hereby declare that the particulars furnished above are true, correct and authentic to the best of
my knowledge.

Date :

Place :

Full signature of the applicant