

NabFID

National Bank for Financing
Infrastructure and Development



National Bank for Financing Infrastructure and Development invites Senior Professionals to fill in various positions on Fixed Term (Contract) basis. If you have a strong passion for continuous learning and aspire to excel in a merit-based environment that fosters innovation and excellence, Visit: <https://nabfid.org/careers>

Candidates are advised to regularly check the careers section of the Bank's website www.nabfid.org for details and updates.

Application start date – 30.05.2025

Application end date -- 20.06.2025

Please read the detailed advertisement carefully and ensure your eligibility before applying



National Bank for Financing Infrastructure and Development has been set up under an Act of Parliament (NaBFID Act, 2021), as the principal entity for infrastructure financing in the country. The entity is regulated and supervised as an All-India Financial Institution (AIFI) by the Reserve Bank of India (RBI). The Institution is poised to play an important role in supporting infrastructure funding by driving the development of innovative financing instruments and development of bond and derivatives markets and promoting best practices in financing and data-driven risk management.

ADVERTISEMENT NO: NaBFID/REC/VP/2025-26/02

The Institution is looking to hire a strong leadership team, committed to the cause for which it has been set up and is inviting applications for the following positions in the grade of Vice President (fixed term contract basis):

A) Role details and Eligibility Criteria:

Sr. No	Job Code	Position	Vacancy	Education Qualification	Minimum Experience & Max. Age as on date of advertisement	Job Purpose
1	NABFID /VP/053	Vice President – Company Secretary	01 (1-UR)	Company Secretary (Member of the Institute of Company Secretaries of India -ICSI) Preferred: Certification in Corporate Governance or Ethics or Compliance.	Minimum 12 years' experience as a Company Secretary, preferably in a Banking/Financial sector Age: 55 years and below (As on date of advertisement)	Responsible for ensuring statutory and regulatory compliance under the Companies Act and other applicable laws. The incumbent will act as the nodal officer for Board matters and corporate governance. Timely and smooth conduct of board/committee/shareholders' meetings and ensure complete adherence to all regulations as applicable. Liaise with regulators (MCA, SEBI, RBI, etc.), legal advisors, auditors, and internal stakeholders. For detailed role description visit https://nabfid.org/uploads/files/careers/NABFID/VP/053.pdf

Sr. No	Job Code	Position	Vacancy	Education Qualification	Minimum Experience & Max. Age as on date of advertisement	Job Purpose
2	NABFID /VP/054	Vice President – Corporate Strategy, Partnerships & Ecosystem Development	01 (SC)	Graduate / Postgraduate in any discipline from a recognized University / Institution. Preferred: CA, MBA Finance or equivalent	Minimum 12 years of experience in financial sector / consultancy firm /Corporate Sector. The candidate should have a minimum of 3 years of experience in Corporate Strategy / Business Strategy / Business Process Re Engineering/ Partnerships/Project Advisory Age: 55 years and below (As on date of advertisement)	Responsible for providing leadership, strategy, planning, and guidance for the comprehensive efforts and day-to-day management for all development-related program. In addition, s/he will be responsible for instituting processes and technology that enhance the manner in which NaBFID identifies, onboards, and manages strategic relationships to generate substantial revenue and demand. For detailed role description visit https://nabfid.org/uploads/files/careers/NABFID/VP/054.pdf

B) Location of Position(s)

Mumbai-for all positions

C) Compensation

Remuneration will be offered based on qualification, experience, suitability, last drawn salary and market benchmark and shall not be a limiting factor for suitable candidates.

D) Nature of Engagement

Contractual Engagement will be for a minimum of 3 years to maximum of 5 years, which may be renewed for additional term at the discretion of NaBFID.

E) Selection Process

The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience. The requisite number of shortlisted candidates will be called for interview for final selection. The final selection will be made on the basis of eligibility, experience, qualification and performance during Personal Interview. Shortlisted candidates may undergo psychometric tests and/or assessment centre and/or any other selection method as deemed suitable by NaBFID, in addition to personal interview. The personal interview will be conducted by a committee constituted for this purpose. Merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Selection will be solely at the discretion of NaBFID's Selection Committee, and their decision will be final.

F) General Instructions

i) Candidates should satisfy themselves about their eligibility for the post applied for as on the cut-off date

and also ensure that the particulars furnished by him/her are correct in all respects. The reservation under various categories will be as per prevailing GOI Guidelines. After applying all relaxations in terms of age, the maximum age of the candidates for all posts, shall not exceed 55 years.

- ii) Engagement of selected candidate is subject to his/ her being declared medically fit as per the requirement of the Bank.
- iii) Candidates appearing for the Interview Process will be reimbursed economy air fare expenses.
- iv) Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview.
- v) In case of selection, candidates will be required to produce proper relieving letter from the employer at the time of taking up the appointment. Selected candidates may be posted in Bank's establishment in Mumbai/New Delhi/ Anywhere in India, as per Bank's discretion and requirement.
- vi) In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that s/he has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his / her services are liable to be terminated without notice.
- vii) Decisions of the bank in all matters regarding eligibility, conduct of interviews, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the bank in this regard.
- viii) **Intimations, wherever required will be sent by email only to the email ID and mobile number provided in the application form.** Bank shall not be responsible if the information/ intimations do not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of Bank.
- ix) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.
- x) At the time of interview, the candidate will be required to provide details regarding criminal cases(s) pending against him/her, if any. The Bank may also conduct independent verification, inter alia, including verification of police records etc. The bank reserves the right to deny the engagement depending upon such disclosures and/or independent verification.
- xi) NaBFID reserves the right to amend, rescind or re-advertise the above positions at any time without assigning any reasons.
- xii) Candidates are advised to keep a close watch on the authorized Bank's website www.nabfid.org/careers for latest updates. No other mode of application will be accepted(Hard copies not to be sent).
- xiii) Any other information, where required, will be updated on the banks website/ sent by email only. No separate intimation will be issued in case of any change/ update. All changes/ updates/Corrigendum will be hosted only on the Banks website <https://nabfid.org/careers>.

G) How to Apply

Candidates should visit the link against each job position for detailed description. Interested candidates (Indian Citizens) may send their CVs (**including a passport sized photograph**) via email to recruitment@nabfid.org. **The subject line should STRICTLY be "APPLICATION FOR THE POST OF <Job Code>"**.

All applications will be held in strict confidence and should be received on or before 20-June-2025 by 06:00 pm IST. Candidates should have valid email ID which should be kept active till the declaration of result. It will help in getting call letter/Interview advice etc. by email.

H) Call Letter for Interview

Intimation/ call letter for interview will be sent by email or will be uploaded on Bank's website. No hard copy of interview letter will be shared.

Mumbai: 30- May- 2025

Executive Vice President (HR)