



State Rural Employment Society - District Implementing Division (SRES-DID)

A Nodal Agency for implementation of MGNREGA, PMAY-G, RGSA, PMAAGY, PMAGY & Others

Community & Rural Development Department, Government of Meghalaya

(WEST JAINTIA HILLS DISTRICT), MEGHALAYA, (Jowai) – (793150)

NO.SRES-DID/WJHD/MGNREGA-APPTT/2024/190 Dated Jowai the 19th May, 2025.

ADVERTISEMENT

Application are invited from the residents of Meghalaya having requisite qualification and experience as mentioned hereafter for the following post in the State Rural Employment Society-District Implementing Division, West Jaintia Hills District, Jowai under MGNREGA programme for a period of one year, extendable based on performance.


Eligible candidates should submit their applications in any of the following mode on or before the **09th June, 2025**. The incomplete application will be rejected without further communication.

1. Online mode: Email – drdajowai@yahoo.in
2. Offline mode: Candidate may submit their application as per the format available at <https://westjaintiahills.gov.in> to the office of the undersigned.

The Society reserves the right to cancel the recruitment process at any stage without assigning any reason thereof.

Name of post	Block Technical Assistant
Number of vacant post	1 (One)
Age	35 years below as on 1 st January 2025.
Qualification	B.E/B.Tech in Civil Engineer from a reputed Institution/University.
Experience	Minimum of 3 years of work experience in related fields.
Job Description	Field inspection, checking of Plan & Estimates, assisting the Assistant Engineer.
Pay per month	Rs.25000/- plus other allowances

Only candidates having the desired qualification will be shortlisted to appear in the written exam.


i/c Deputy Commissioner
& District Programme Coordinator (MGNREGS)
SRES-District Implementing Division
West-Jaintia Hills District, Jowai

OFFICE ADDRESS:

PHONE NO: +91 9876543210 | EMAIL: @gov.in



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Memo. NO.SRES-DID/WJHD/MGNREGA-APPTT/ 2024/190-A Dated Jowai the 19th May, 2025.

Copy to:-

1. The Director, Community and Rural Development, Meghalaya, Shillong for kind information.
2. The Mission Director, State Rural Employment Society, Meghalaya, Shillong for kind information.
3. The DIO, NIC, West Jaintia Hills District, Jowai with a request to post the advertisement in the District website.
4. The ADIPR, West Jaintia Hills District, Jowai for publishing the above advertisement in the local newspaper 'The Shillong Times and U Nongsain Hima'.
5. Office Notice Board.


i/c Deputy Commissioner
& District Programme Coordinator (MGNREGS)
District Rural Development Agency
West-Jaintia Hills District, Jowai

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Annexure 2 (i): CV Format

RESUME SUBMISSION FORM SRES (Note: Fields Marked with * are Mandatory)		Paste a recent photo of self
1. Post Applied for: *		

2. Candidate Details*

Name of Candidate*			
Date of Birth*		Gender* (M/F)	
Father's/ Mother's/ Husband Name		Mobile No.	
Phone No.* (with STD Code)		Category* (Gen/SC/ST/others)	
Email			

3. Address for Correspondence*

House Number/ Street/ Locality	
City/ Town/Village and Post Office	
Pin Code	
District	
State	

4. Permanent Address (if different from above)

5. Education Details*:

Name of Examination Passed	Specialization & Subject	Board/University	Regular/Correspondence Degree	Passing Year	% of marks/ GPA
Matric/ 10th					
Intermediate/ +2					
Graduation					
Post Graduation					
Any other (Pl describe)					

6. Work-experience Details:

Note: Please do not mention experience gained as a volunteer. Start from most recent experience. If you have worked in more than one area/post within the same organization, please enter the details separately.

Name of Organization & Place of Posting	Designation	Mention Key Responsibilities of the job	Full time/Part Time Job	Area of experience	Duration of experience From-To DD/MM/YY	Experience (in months)

7. Training experience:

Subject/ Nature of Training	Name of Institution	No. of Days/ Months	Year of Training

Note: Please mention only relevant Training Experience.

8. References:

Sl. No.	Name	Address	Contact No. and email

Certification:

I, the undersigned certify that to the best of my knowledge & belief the above mentioned details correctly describe my qualification, experience and myself.

Date:

Place:

Signature of Candidate:

Annexure 2 (II): CV Format (ii)

What do you think are the key challenges and capacities for this position? How would your experience and learning help in meeting these challenges.

Date:

Place:

Signature of Candidate: