Indian Institute of Management Kashipur
Recruitment Notice for the post of
Academic Assistant / Academic Associate (IT and Systems)

Advt. No. AA-06/2025   **04.06.2025**

IIM Kashipur intends to engage **Academic Assistant / Academic Associate (AAs)** in the IT and Systems Area on the following terms and conditions:

Job Responsibilities: The AAs' responsibility will be assisting faculty members in teaching (including evaluation, development of courses and teaching material, marking attendance and evaluation of participation in class), invigilation duty, research, and consultancy projects, MDPs, secretarial assistance, and other academic activities. They can also be given other responsibilities by the Institute from time to time.

Required Qualifications and Stipend:

Academic Assistant:
   Qualification:
   A Postgraduate with first class. Relevant experience either in academics or industry, or an M. Phil [or higher qualification] will be preferred. Candidates with qualifications like ACA, AICWA, B. Tech. / B.E., MCA will also be eligible.

   Stipend:
   An Academic Assistant with no experience will be paid a stipend of Rs. 27,500/- per month. For every completed year of relevant academic / industrial job experience, an increment of Rs. 1500/-may be recommended subject to the maximum ceiling of Rs. 32,000/- per month at the time of appointment.

Academic Associates:
   Qualification:
   Ph.D. in the relevant area.

   Stipend:
   An Academic Associate with Ph.D. (or equivalent) will be paid a stipend of Rs. 33,000/- per month. For every completed year of relevant academic / industrial job experience, an increment of Rs. 2000/- may be recommended subject to the maximum ceiling of Rs. 39,000/- per month at the time of appointment.

Age: Maximum age limit be preferably 35 years. The age limit shall be counted on the last date of submission of application or the date of walk-in interview (in case of walk-in only).

Duration: Appointments will be made purely on contract basis for a period of one year from the date of joining and renewable annually, subject to satisfactory performance and requirement of the Institute, generally limited to three years.

Selection Process: -
Shortlisted candidates will be interviewed in person or online.
Mere fulfilment of the above-mentioned qualifications and experience does not entitle a candidate to be called for interview.

How to Apply: -
Apply online on the following link - http://58.84.23.59/academic-associate/its/0625/

Last Date of Application: 24.06.2025

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Chief Administrative Officer

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