

	<p style="text-align: center;"><b>National Institute of Public Cooperation and Child Development</b> <b>5, Siri Institutional Area, Hauz Khas, New Delhi 110 016</b> <b>(An autonomous Body functioning under the aegis of the Ministry of Women and Child Development, Govt. of India)</b></p>
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NIPCCD, one of the premier Institutions in India functioning under the aegis of the Ministry of Women and Child Development (MWCD), Government of India, has continued to deliver quality systems in training and research in the areas of women and child development. The Institute has been functioning as an apex Institution for training of functionaries working under various schemes of MWCD, such as Mission Saksham Anganwadi Services Scheme & POSHAN 2.0, Mission Vatsalya Scheme, and Mission Shakti Scheme, among others. The Institute has six Regional Centres located at Bengaluru, Lucknow, Guwahati, Indore, Mohali, and Ranchi. The Headquarters of the Institute is located at Hauz Khas, New Delhi.

The following posts of the Institute will be filled up on transfer on deputation basis for Regional Centre, Ranchi, initially for a period of one year:

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|---|---|-----------------|
| • <b>Joint Director/Regional Director</b>     | – | <b>01 post</b>  |
| • <b>Deputy Director (Programme Division)</b> | – | <b>01 post</b>  |
| • <b>Assistant Director</b>                   | – | <b>02 posts</b> |

The eligibility criteria has been detailed on the Institute's website, i.e., <[www.nipccd.nic.in](http://www.nipccd.nic.in)>.

Eligible candidates must apply through proper channel along with (i) copies of APAR dossiers for the last 05 years, duly attested by authorized signatory. If there is any gap in the APAR for the period during last 05 years, then APARs should be given for preceding year(s); ii) Integrity Certificate; & iii) Vigilance Clearance. **The complete application (hard copy) in all respect shall be sent to Joint Director (CS), National Institute of Public Cooperation and Child Development, 5, Siri Institutional Area, Opposite Hauz Khas Police Station, Hauz Khas, New Delhi-110016 within 30 days of the publication of this advertisement in Employment News.** Applications received incomplete or through email or after due date will not be entertained.

**Joint Director**  
**NIPCCD, New Delhi**

	<p style="text-align: center;"><b>राष्ट्रीय जन सहयोग एवं बाल विकास संस्थान</b>  <b>5, सिरी इंस्टीट्यूशनल एरिया, हौज़ खास , नई दिल्ली 110 016</b>  <b>(यह संस्थान महिला एवं बाल विकास मंत्रालय, भारत सरकार, के तत्वावधान में कार्यरत एक स्वायत्तशासी निकाय है)</b></p>
	<p>राष्ट्रीय जन सहयोग एवं बाल विकास संस्थान (निपसिड), महिला एवं बाल विकास मंत्रालय, भारत सरकार, के समग्र क्षेत्र में स्वैच्छिक शोध, प्रशिक्षण एवं प्रलेखन के कार्य को बढ़ावा देने हेतु समर्पित अग्रणी संस्थान है। संस्थान सक्षम आंगनवाड़ी सेवा योजना और पोषण 2.0; मिशन वात्सल्य योजना; एवं मिशन शक्ति योजना आदि के तहत काम करने वाले कार्यकर्ताओं के प्रशिक्षण के लिए एक शीर्ष संस्थान के रूप में कार्य कर रहा है। संस्थान के छह क्षेत्रीय केंद्र - बेंगलुरु, लखनऊ, गुवाहाटी, इंदौर मोहाली और रांची में स्थित हैं। संस्थान का मुख्यालय हौज़ खास, नई दिल्ली में स्थित है।</p> <p>संस्थान के निम्नलिखित पदों को क्षेत्रिय केंद्र, रांची में प्रतिनियुक्ति के आधार पर स्थानान्तरण द्वारा भरा जाएगा, जो की प्रारम्भ में एक वर्ष की अवधि के लिए होगा:</p> <ul style="list-style-type: none"> <li>● संयुक्त निदेशक / क्षेत्रिय निदेशक - 01 पद</li> <li>● उप निदेशक - 01 पद</li> <li>● सहायक निदेशक - 02 पद</li> </ul> <p>पात्रता मानदंड संस्थान की वेबसाइट <a href="http://www.nipccd.nic.in">www.nipccd.nic.in</a> पर उपलब्ध हैं।</p> <p>योग्य उम्मीदवारों को (i) पिछले 05 वर्षों के एपीएआर डोजियर की प्रतियां, अधिकृत हस्ताक्षरकर्ता द्वारा विधिवत सत्यापित के साथ उचित माध्यम से आवेदन करना होगा । यदि पिछले 05 वर्षों के अवधि के दौरान एपीएआर में कोई अंतर है, तो 05 साल के एपीएआर उपलब्ध करने हेतु पिछले वर्ष की एपीएआर; ii) सत्यनिष्ठा प्रमाणपत्र; और iii) सतर्कता प्रमाणपत्र दिया जा सकता है । सभी तरह से पूर्ण आवेदन पत्र (हार्ड कॉपी), संयुक्त निदेशक (सा. से), राष्ट्रीय जन सहयोग एवं बाल विकास संस्थान, 5, सिरी इंस्टीट्यूशनल एरिया, पुलिस स्टेशन के सामने, हौज़खास, नई दिल्ली-110016 को रोजगार समाचार में इस विज्ञापन के प्रकाशन के 30 दिनों के भीतर भेजा जाना है। आवेदन पत्र अपूर्ण या ईमेल के माध्यम से या नियत तिथि के बाद प्राप्त होने पर स्वीकार नहीं किए जाएंगे।</p> <p style="text-align: right;"><b>संयुक्त निदेशक</b>  <b>निपसिड, नई दिल्ली</b></p>

**National Institute of Public Cooperation and Child Development**  
**Ministry of Women and Child Development**  
**5, Siri Institutional Area, Hauz Khas, New Delhi 110 016**

NIPCCD is one of the premier Institution in India which functions under the aegis of Ministry of Women and Child Development, Govt. of India, has continued to deliver quality systems in training and research in the areas of women and child development. The Institute has been functioning as an apex Institution for training of functionaries working under various schemes of MWCD, such as Mission Saksham Anganwadi Services Scheme & POSHAN 2.0, Mission Vatsalya Scheme, Mission Shakti Scheme etc. The Institute has six Regional Centres located at Bengaluru, Lucknow, Guwahati, Indore, Mohali and Ranchi. The Headquarters of the Institute is located at Hauz Khas, New Delhi. The following posts of the Institute will be filled up on transfer on deputation basis for Regional Centre, Ranchi, initially for a period of one year:

**A. Joint Director /Regional Director**

1.	Name of the post	Joint Director/Regional Director
2.	Number of vacancy	01 (on deputation basis on foreign service terms for a period of one year)
3.	Age	Not exceeding 56 years ( as per DOPT guidelines)
4.	Pay in the Pay Matrix	Level – 12 (pre-revised GP Rs. 7600/-)
5.	Eligibility	<p>Officers holding analogous posts on regular basis in Central/State/UTs Govt., Autonomous Body, Statutory Organization, recognized University / Institution; or officers with 5 years' regular service in Pay Level – 11 (or equivalent) having qualifications and experience as given below or officers with 10 years' regular service in Pay Level – 10 (or equivalent) and having qualifications and experience as given below:</p> <p><b>Educational Qualification</b></p> <p><b>Essential:</b>  Master's Degree in respective discipline i.e. Home Science, Human Resource Development, Psychology, Education, Sociology, Social Work, Women's Studies, Child Development, Anthropology, Child Protection, Operational Research (including Statistics), Planning and Public Administration.</p> <p>a. 10 years' experience in Training/Capacity Building at degree level and research or advocacy of which 5 years should be at a Senior Supervisory level.</p> <p><b>Desirable:</b>  Doctoral degree in the relevant subject.</p>

**B. Deputy Director (Programme Division)**

1.	Name of the post	Deputy Director (Prog. Div.)
2.	Number of vacancy	01 (on deputation basis on foreign service terms for a period of one year)
3.	Age	Not exceeding 56 years ( as per DOPT guidelines)
4.	Pay in the Pay Matrix	Level – 11 (pre-revised GP Rs. 6600/-)
5.	Eligibility	<p>Officers holding analogous posts on regular basis in Central/State/UTs Govt., Autonomous Body, Statutory Organization, recognized University/Institution; or officers with 5 years' regular service in Pay level-10 (or equivalent) having qualifications and experience as given below:</p> <p><b>Educational Qualification</b></p> <p><b>Essential:</b></p> <ul style="list-style-type: none"><li>i. Post Graduate degree in relevant discipline i.e. Foods and Nutrition or Child Development/Psychology/Education/Social Work/Sociology/Anthropology/Public Administration/Home Science.</li><li>ii. Five years' experience in Training/Research/Project formulation/ monitoring and supervision in the fields of Child Development/ Child Protection/Social Welfare/Maternal and Child Health/Designing and Production of Audio-Visual Material for teaching and extension, relevant to the post.</li></ul> <p><b>Desirable:</b></p> <p>Doctoral Degree in the relevant discipline.</p>

### C. Assistant Director

1.	Name of the post	Assistant Director
2.	Number of vacancy	02 (on deputation basis on foreign service terms for a period of one year)
3.	Age	Not exceeding 56 years ( as per DOPT guidelines)
4.	Pay in the Pay Matrix	Level – 10 (pre-revised GP Rs. 5400/-)
5.	Eligibility	<p>Officers holding analogous posts in Central/State/UTs Govt., Autonomous Body, Statutory Organization, recognized University/Institution; or officers with 10 years' regular service in the Level 6 (or equivalent) having educational and other qualification as given below:</p> <p><b>Educational Qualification</b> <b>Essential:</b></p> <ol style="list-style-type: none"> <li>PG Degree in the relevant discipline i.e. Social Work/ Sociology/ Social Anthropology/ Public Administration/ Statistics/ Home Science/Child Development/Psychology/Education and</li> <li>Three years' experience in teaching/ research/ project formulation/ monitoring and supervision in the fields of Child Development/ Child Protection/ Women Development/Social Welfare.</li> </ol>

### Instructions:-

- Maximum age limit for applying for the aforesaid posts on deputation is 56 years as on last date of receipt of application. The last date for receipt of application will be 30 days from the date of publication of advertisement in the Employment News ( both Hindi and English)
- The period of deputation shall be initially for a period of one year
- Separate applications may be submitted by the applicants for applying to different posts. The envelope may be superscripted "Application for the post of \_\_\_\_\_".
- Experience will be calculated by last date of receipt of application.
- The officers who fulfill the above qualifications/eligibility may submit their application should be sent through proper channel to Assistant Admn. Officer (Pers.) National Institute of Public Cooperation and Child Development, 5, Siri Institutional Area, Opposite Hauz Khas Police Station, Hauz Khas, New Delhi-110016
- While forwarding applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidates



eligible for selection. Based on applications, the selection committee will short-list candidates who may be called for Interview. The candidates have to produce all relevant original documents as proof of details furnished in the application at the time of selection. Application of eligible officers may be forwarded through proper channel along with **(a) Duly attested photocopies of Confidential Reports of the applicant (last five preceding years); (b) Vigilance Clearance Certificate duly signed by an authorized officer clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned;. Application without vigilance clearance and attested copies of CR Dossiers will not be considered.** The candidates have to produce all relevant original documents viz educational qualification etc as proof of details furnished in their application at the time of Interview. Application not received through proper channel will not be considered for Interview.

- g) The candidate must apply in the prescribed format along with two recent passport size colour photographs with self- attested photocopy of certificates/testimonials/experience certificates and caste certificate, if any.
- h) Canvassing in any form will be a disqualification.
- i) The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

**NATIONAL INSTITUTE OF PUBLIC COOPERATION & CHILD DEVELOPMENT**  
**5-Siri Institutional Area, Hauz Khas, New Delhi-110 016**

**Application form**

Recent Passport size  
Photograph

1	NAME OF THE POST APPLIED FOR	:	
2.	Full Name (in Capital letters)	:	
3.	Father's Name	:	
4	Mother's Name	:	
5.	Husband's Name (In case of female married candidates )	:	
6.	Nationality	:	
7.	(a) Address for communication	:	
8.	(b) Permanent Address  (c) e-mail ID (d) Mobile phone No. (e) Telephone No.	: : : : :	
09.	Date of Birth (DD/MM/YYYY)	:	
10.	Age as on the date of last date of receipt of application	:	
11.	Category (SC/ST/OBC/GEN/PH) (Certificate obtained from Revenue Official not below the rank of Deputy Tahsildar4 / Competent Medical Authority in case of PH should be attached as evidence)	:	

12.	Details of Educational Qualifications ;					
Exam Passed	Institution/University	Subject studied	Duration of Study	Year of Passing	% of marks	
13	Details of Professional / Technical Educational Qualifications ;  Additional Sheet may be added, if required.					
Exam Passed	Institution/University	Subject studied	Duration of Study	Year of Passing	% of marks	
14.	Details of Experience (Candidates are advised to fill-up this column carefully and in terms of conditions stipulated in the Advertisement to avoid rejection) Additional sheet may be added, if required.					
Name of Organization	Post held	Pay Scale	Duration of Service		Nature of appointment whether regular/ adhoc/ full time/part time	Remarks
			From	To		



15.	Have you ever been imposed any penalty, if yes please give details		
16	If any departmental inquiry pending or contemplated against you. If yes please give details		
17.	Any other relevant information which you would like to mention in support of your suitability for the post applied for:		
18.	DECLARATION: (i) I hereby declare that I fulfill the eligibility conditions as per the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirement mentioned in the advertisement, my candidature / appointment is liable to be cancelled / terminated. (ii) I have enclosed the required attested copies of the certificates.		

Place :

Date :

Signature of the Applicant